

**Columbus Park Foundation Scholarship Application**  
for Parks and Recreation Programs

Funds have been entrusted to Columbus Parks and Recreation by the Columbus Park Foundation to enable youth, who might otherwise not be able to participate in recreation programs, to participate. Please complete the application and return it to Donner Center with the required paperwork (see back of form).

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address: \_\_\_\_\_

What is your household's gross annual income (including child support)? \_\_\_\_\_

TOTAL number of people residing in household: \_\_\_\_\_

Name of Child:	Date of Birth:	Scholarship Used (Office Use Only):

Has your child ever participated in a Parks and Recreation Program? Yes \_\_\_\_ No \_\_\_\_

If yes, which program? \_\_\_\_\_

Why would you like your child to participate in a Parks and Recreation program? \_\_\_\_\_

Why does the child want to participate in the Parks and Recreation program? \_\_\_\_\_

Are there special circumstances regarding your scholarship request that you would like the committee to consider? \_\_\_\_\_

How did you learn about the scholarship program?

Friend \_\_\_\_\_ Social Service Agency \_\_\_\_\_ Newspaper \_\_\_\_\_

Radio \_\_\_\_\_ School Personnel \_\_\_\_\_ Other \_\_\_\_\_

I certify that all of the above information is true and correct and that all income is reported. I understand that representatives of the Columbus Parks and Recreation Department request verification of information on this form. I agree to ensure that my child will attend the program for which the scholarship is requested and understand that failure to attend the program could prevent the approval of future scholarships. I have read and understand the scholarship program guidelines.

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only			
Approved	_____	Denied	_____
100%	_____	50%	_____

## General Guidelines for Scholarships

1. Scholarship Amount: Individuals are eligible for either 100% or 50% assistance. A maximum of **\$105 per child** or **three programs per calendar year** is permitted, whichever occurs first.
2. Income guidelines are established by the U.S. Department of Agriculture and are revised annually.
3. Scholarships will be awarded only as funds are available.
4. Children under the age of 18 are eligible for a youth scholarship.
5. Eligible programs: All recreation programs except for season passes to facilities, private instruction, daily admission fees, equipment rentals and tickets to local events.
6. Families living in Bartholomew County are eligible.
7. The application process may include an interview with parent/guardian and children for whom the assistance is being requested.
8. Scholarships are available for immediate members of a family or foster children who live with the family throughout the year. Scholarships are not available for friends or relatives visiting or staying for a period of time. Scholarships for such individuals should be submitted by the parent/guardian for that family, if eligible.
9. Approval of the scholarship is subject to verification of the information provided on the application.
10. Requests for scholarships will be authorized or denied by the Youth Scholarship Committee.
11. Applicants will receive notification of approval or denial via phone within 7 business days from the date of the application.
12. Any applicant denied a scholarship has the right to appeal to the Parks and Recreation Board, which reserves the right of final decision.
13. The Columbus Parks and Recreation Department reserves the right to revoke admission to a facility, class or activity for misuse or cause.
14. Scholarship recipients must participate in the program. If scholarship recipients do not participate, future scholarships for the applicant will not be funded.

### What information you will need to provide:

- Previous year Federal Tax Return (1040 form) or W-2's
  - ◇ If any of the children are not listed as a dependent we will need to see their Birth Certificate or Social Security Card.
  - ◇ If there has been any significant changes to the household's income (loss of job, job change, pay adjustment) we will need to see a most recent pay stub for each adult in the household.
  - ◇ If the household did not file taxes the previous year or receives government or outside aid we will need to see paperwork of what **amount they receive and how often**:
    - \* Examples: Food Stamps, Medicaid, Medicare, Housing, Utility Bill Assistance, Child Support, Social Security, Disability
- If the household has a foster child we will need to see their paperwork.
- Proof of residency in Bartholomew County.
- If the child(ren) are under your legal guardianship we will need to see documentation that proves guardianship.